

Pennsylvania Technology Student Association and Foundation, Inc.
Learning to Lead in a Technical World
Incorporated 2004

Board of Directors Meeting Agenda for July 11, 2022

Mountain View Middle School: 30 Bali Hai Rd, Mechanicsburg, Pennsylvania 17050

1. Meeting Called to Order – 9:05

2. Roll Call- Establish a Quorum

Board of Directors: Josh Pennington (President), Jocelyn Long (President Elect), Jason Kofmehl (Ex Director), Diana Rickert (Technology Coor.), Judy Hawthorn (Secretary), Jeff Seamans, (Treasurer/ACT 48 Coor.), Shelley Evans (SOT Advisor), Lauren Lapinski (State Conference Director), Jocelyn Long (President Elect), Marie Leatherman (Member at Large), Ryan Ferry (Alumni), Brandt Hutzel (PDE Advisor), Dale Moll (National Rep), Jocelyn Melissa Wilson (FLEX Leadership), Raina Haubert (PDE State Educational Advisor), Marie Leatherman (Member at Large)

Region Reps: Bob Dwyer (Region 3), Matt Kline (Region 8), Dale Moll (Region 1&6), Clint Rickert (Region 5), Matt Rimbey (Region 9)

Student Officer Present: Micehllle Zheng (President), Zane Al-Saleem (Vice President), Eryn McKendree (Secretary), Miriam Ruback (Treasurer), Charlize Amper (Reporter), Margo Wyckhoff (Historian), William Reisner (Parliamentarian), Elijah Adu (Sgt@Arms)

Report Presentation- All reports will be noted, but only concerns will be addressed. Reports are filed in Google Docs....no reports from regions 4.

3. Reorganization (July 2022)

a. Executive Committee (every two years: on odd years only- open nominations) – no changes

b. Adoption of Fees/Dates:

i. Affiliation Fees (Individual and Chapters 2022-2023)

1. CAP

a. Chapter - \$160.00

2. Individual

a. Member - \$8.00

b. Advisor - \$0.00

3. Late Fee (to be paid to region (prior to states)

- a. Chapter - \$75.00
- li. State Conference Fees (Plan A/B and Registration 2022-2023)
 - a. Conference Registration - \$60.00 (student/advisor/guest)
 - b. Hotel and Meals - TBD
- lii. Dates
 - 1. BoD Meeting Dates
 - a. Fall 2023 /TEEAP BoD Meeting- TBD
 - b. Winter Board Meeting- Saturday, January 14, 2023 - 9am to 4pm – Mountainview MS, Mechanicsburg, Pa.
 - 2. Fall Leadership Conference FLEX (Held at PATSA State Conf.) – no Leadership Conference planned for this year
 - 3. Regional Conference Dates
 - a. Region 1 - January 21st
 - b. Region 2 - February 6th, Snow date February 13th
 - c. Region 3 - February 3th
 - d. Region 4- TBD
 - e. Region 5 - February 6th, Snow date February 20th
 - f. Region 6- January 23rd
 - g. Region 7 - February 4th
 - h. Region 8 - January 28th, Snow Date Jan 29th
 - i. Region 9 - February 4th – Stacey Hallman has stepped down, Matt Ribley is now the coordinator
 - 4. State Conference Dates
 - a. April 19-22, 2023
 - b. April -TBD
 - 5. National Conference Date
 - a. June 28-July 2, 2023 in Louisville, Kentucky

Motion to accept fees and dates: Ryan Ferry, 2nd, Matt Kline - APPROVED

- 4. Financial Approvals
 - a. Organization Auditor/Accountant - OknonakDeanLechner (Marc Sackett)
 - b. Organization Banking - PNC Bank (Savings and Checking)
 - c. Authorized Account Signatures (Bank Cards) -
 - i. Updates as needed

No changes in financial reports

5. Committee Meetings

- a. Student chair will reach out to the adult chair to schedule committee discussions.

6. Minutes (Motion to Approve)

Motion to accept minutes as presented: Jeff Seamns, 2nd: Diana Rickert - APPROVED

- a. [Winter 2022 BOD Minutes](#) (ATTACHED and on PATSA web page)

7. Treasurer's Report (File for audit)

- a. [Detail Report](#) and [Balance Sheet](#) - **Filed for audit**
- b. Milage Reimbursement
 - i. Change to 62-63 cents per mile more on target with driving costs.
Motion to a
 - ii. Tolls and other transportation fees are reimbursable.

Motion: Accept the chagnes to the mileage reimbursement for this year (2022-2023) to \$.63 per mile. – Judy Hawthorn, 2nd: Ryan Ferry -APPROVED

8. Regional Reports

- a. Region 1 & 6 Report – [REPORT](#)
- b. Region 2- Report – no major news
- c. Region 3- Report – [REPORT](#)
- d. Region 4- Report – **INACTIVE (No Report)**
- e. Region 5- Report – coordinators are stepping down and need new candidates
- f. Region 7- Report - [REPORT](#)
- g. Region 8- Report - [REPORT](#)
- h. Region 9- Report – (M. Rimby) REPORT
- i. Regional iServices Fees- Should be paid for at or, by States

Motion to accept regional reports as presented: Cliint Rickert, 2nd: Jeff Seamns - APPROVED

9. Team Reports

- a. State Officer Team- Report and Proposals
Michelle Zheng – Chapter Assisted Funding
Will Reisler, Elijah Adu, Zane AlSaleem – update regional update proposal - on a case by case basis, get regional reps to publish on social media
Chapter Assistance Fund - ted by Miriam Ruback, Michelle Zheng, and Eryn McKendree, suggested that a link for donation be created (Paypal donation button), corporate sponsorship

Inclusivity in TSA proposal – Elijah Adu, establish a committee that develops activities that promote an inclusive environment for all ethnicities and backgrounds

Post Secondary readiness Comm – resources that show industry and careers for personal research, tech schools and varying forms of post secondary education- Eryn McKendree & Zane Al-Saleem –suggested that students put together a guide on how to use the resources that TSA provides (Career Clusters, etc...)

Mini Competition - Eryn McKendree – for students who are new with a lower skill set, prompts are released on the PATSA website with prompts release in Sept and judging in December. This introduces students to TSA competitions.

b. State Officer Advisor (Evans) [REPORT](#) - working with students on proposals, the cabin trip and getting ready for the beginning of school. Plans to sell shirts, pins (student designs), etc...at states

Motion to accept TEAM reports as presented: Judy Hawthorn, 2nd: Ryan Ferry - APPROVED

c. State Conference Team (Dr. Lapinski) [ROLES TO FILL](#) - [FEEDBACK](#) - Seven Springs
-Lauren talked about the bill, food quality, etc...but feedback from them has been scant. New management issues, bill was adjusted and that is a good thing.
T-shirts – registration needs to close sooner to make sure t-shirts are completed on time

GoTeam – making the Ski Lodge more accesible to TSA.

Virtual Program – think about a virtual program versus paper...cost (\$3000-4000 to use). Price based on number of users. Printing booklets - \$1500-2000. More investigation needed.

Trophies – many are left over. It becomes time consuming to re-purpose trophies.

Seven Springs wanted an email address on the form (for advisors) and food allergies. Who are we contacting at Seven Springs?

Exit Plan – Lauren is working on her exit plan. She will start to farm out jobs (conference program, trophies, t-shirts)

d. Technology Team: (D. Rickert) [REPORT](#) – new website needed. Jason K and Diana R have done some research (cost, time, workload, etc...) to create a new website. Website is out of security (Drupal 9) but they will support it until November 2023. Cost to develop could be around \$175 per hour. Or, we could go with Drupal and Word Press which may be less expensive.

Develop a team to re-create website: Decisions on what should be within the website, and SSL certification, ADA compliant. Look at PA DECA and PA FFA.

We need multi user editors, ecommerce, etc...

Ryan Ferry comments:

1. Stay with Drupal
2. Have a vendor build the site
3. Develop something in house

*Make a list of needs and start to move on them. Call regular meetings for software updates. There must be a lot of communication to do this by September 2023. Budget discussion after list of needs. More info needed through meetings.

10. Committee Reports

- a. Communication (Kofmehl) - [REPORT](#) – social media, slow growth...every conference the user goes up a bit more...Instagram most popular. All videos are posted to social media sites.
- b. Publication- Report – (R. Penepacker) – no report
- c. STEM- REPORT – included in Brandt’s report on the new Standards
- d. Scholarship- Report (M. Miller) – both student scholarships named after Laura Hummel, Terry Schwalm scholarship (TE teacher)
- f. Finance - Flowers
- g. Redistricting- no report...how do we address region 4? Inactive?
- h. FLEX Leadership Conference (Bonds/Kofmehl) [REPORT](#) - FLEX did not happen in the fall but the students did sessions at the state conference. No leadership conf in the fall but continue to do things at the state conference. Jana will be active again in the fall.
- i. Act 48 – no further info. TEEAP is not interested in pursuing ACT 48 at their conference any longer. We will no longer provide ACT 48

Motion to approve Committee Reports as presented: Clint Rickerts, 2nd: J.;Seamans - APPROVED

11. Advisory Reports

- a. Foundation (Flowers) [REPORT](#) - [SCHOLARSHIP](#) - [GENERAL](#) - [Region 2](#) - [HIGH GRANT](#) – see reports
- b. Alumni- Report – (Ferry) Everyone was happy to be back at States. There will be more meetings this year to try to get people active and involved.
- c. PDE (Curriculum Specialist)- (Brandt Hutzel) – Number of students throughout the state of PA - [Chapters-125](#) (78 HS, 46 MS)
Report on number of students attending the National Conference - [Nationals report](#) - 218 PA students at Nationals.

Standards update – approved on June 22, 2022. They will be posted in the PA bulletin and after that time, all districts will have 3 years to implement the standards. 144 standards (K-12, tech ed)

e. National TSA (State Advisor) - [REPORT](#) - National Guide available in September (drones and podcasting), SciVis will be a virtual reality presentation,

f. Dale Moll - president-elect of National Board, Middle school guide being updated starting in Sept

PDE/CTE - Raina Haubert

1. High schools who have approved CTE programs need to have their information submitted in the new CATS system by July 29th. This will cause an increase in CTSO registration because a program cannot be approved unless it has a CTSO membership. If you have any schools who did not pay their membership dues, please forward me the name of the school because they will not be reapproved until they show proof of payment.
2. If any teacher would like information on how to make their program an approved PDE CTE program, please contact Raina Haubert.

Motion to accept Advisory Reports as presented: Judy Hawthorn, 2nd: J Seamans - APPROVE

12. Corporate Member Reports- none

13. National Report-

14. Executive Director Report- (Kofmehl) [REPORT](#) – majority of conferences (FFA, DECA) were in person, enrollment was down (as expected).

Posted an article to get feedback in the rulebook

Removal of video requirement in PA Materials Process

Motion to accept Exec Director's Report: Judy Hawthorn, 2nd: C Rickerts - APPROVE

15. Executive Committee Concerns

16. Old Business

a. Website Redesign –Diana R. –looking into what is needed and then cost

b. Clearance updates for those who are retired or volunteering with TSA ahead of the 2023 Conferences. – clearance forms will be on Advisors page . Once clearances have been completed, please email a copy to Judy Hawthorn

17. New Business

a. Budget- Worksheet - [BUDGET PRESENTATION](#) (Pennington)

Proposed- \$120, 233.63

Expenses: \$122,240.00

Loss - \$ 2006.37

Trying to normaiize the budget after return from COVID. The numbers (students) should go up as we continue to get back to normal.

ZOOM – (3 accounts) drop one account and keep two.

\$92,000.00 proposed. Not as high prepandemic. If we spend to completion, the budget could go over budget by \$2006.

Motion to approve the 2022-2023 budget as presented: Ryan Ferry, 2nd: J Seamans

b. iServices Transition (D. Rickert)

-Issues: Laborious and often not effective. How can it be easier to keep ID numbers the same (regional and state), activate within nationals (so there are not two systems)?

Many agree that it should be easier!

-TSA has to look at being able to take over Filemaker/iServices or create something new. Getting together to understand all of the facets of each position, and what each person does sin each position is importatn, especially iServices. Brandt suggested we look into DLG as the service to replace Filemaker and iServices. What is the cost breakdown of iServices and DLG? Comparison is needed although it appears that DLG may be less expensive provided they offer the same services that we currently are provided.

-A meeting of all parties concerned is suggested SOONER than LATER (Ryan, Lauren Brandt, Diana, Jason, Josh). Brandt will send out an availabilty sheet. Tabled until Brandt sends a Doodle for meeting times. Group will determine fate of iServices prior to the beginning of school.

c. By-Law Amendment

d. Fall / Winter Board Meeting dates established –January 14, 2022 at Mountainview MS, Mechanicsburg, PA

18. Announcements

a. PATSA Officers attendance at TEEAP Conference (Seamans) [Link Here](#)

19. Adjournment: **Motion to adjourn at 3:25 – Judy Hawthorn, 2nd Ryan Ferry-APPROVED**