Pennsylvania Technology Student Association and Foundation, Inc.
Learning to Live in a Technical World

Incorporated 2004

Board of Directors Meeting
Agenda for
July 13, 2020- Zoom

1. Meeting Called to Order-
2. Roll Call- Establish a Quorum- 9:00 am

    Board of Directors: Jason Kofmehl (President), Chris Miller (Past-President, Technology Coor.), Judy Hawthorn (Secretary), Jeff Seamans (Treasurer/ACT 48 Coor.), Josh Pennington (President Elect), John Bratton (Executive Director), Shelley Evans (SOT Advisor), Lauren Lapinski (State Conference Director), Jana Bonds (FLEX), Chris Roth (SOT acting), Brandt Hutzel (PDE), Dhruv Agarwal (Nat'l Officer)

    Region Reps: Molly Miller (Region 2), Bob Dwyer (Region 3), Matt Kline (Region 8), Stacy Hallman (region 9), Ryan Ferry (Alumni), Dale Moll (region 1&6 and Nat'l)

    Student Officer Present: Eliot Ginzburg (President), Evan Grove (Vice President), Megan Cooper (Secretary), Armav Dhingra (Treasurer), Madison Martin (Reporter), Avery Broggi (Historian), benny Moldovsky (Parliamentarian), Julie Wright(Sgt@Arms),

3. Report Presentation- All reports will be noted, but only concerns will be addressed. Reports are filed in Google Docs….no reports from regions 4.
4. Reorganization (July 2021)
    a. Executive Committee (every two years: on odd years only- open nominations)
    b. Adoption of Fees/Dates:
        i. Affiliation Fees (Individual and Chapters 2020-2021)
            1. CAP
                a. Chapter - $160.00
            2. Individual
                a. Member - $8.00
                b. Advisor - $0.00
            3. Late Fee (to be paid to region (prior to states)
                a. Chapter - $75.00
        ii. State Conference Fees (Plan A/B and Registration 2020-2021)
                a. Conference Registration - $60.00 (student/advisor/guest)
                b. Hotel and Meals - TBD
        iii. Dates
            1. BoD Meeting Dates
                a. Fall/TEEAP BoD Meeting- TBD- Held virtually if needed

      b. Winter Board Meeting- Saturday, January 16, 2021 - 9am to 4pm - Red Lion Hotel, Harrisburg PA

  2. Fall Leadership Conference (SOT) Dates (FLEX) goes live on November 1,2, 2020
    a. Registration Opens: September 4th- October 12th
    b. Conference: November 1-2, 2020- Red Lion Hotel, Harrisburg, PA

  3. Regional Conference Dates
    a. Region 1 - January 23rd
    b. Region 2 - February 6th, Snow date February 13th
    c. Region 3 - February 6th
    d. Region 4- TBD
    e. Region 5 - February 6th, Snow date February 20th
    f. Region 6- January 23rd
    g. Region 7 - February 6th
    h. Region 8 - January 30th, Snow Date Feb 6th
    i. Region 9 - February 6th

  4. State Conference Dates
    a. April 14-17, 2021
    b. April 20-23, 2022
    c. April 19-22, 2023

  5. National Conference Date
    a. June 23-27 at the Rosen Shingle Creek in Orlando FL

Motion to accept fees and dates: C. Miller, 2nd-M.Miller - APPROVED

5. Financial Approvals
  a. Organization Auditor/Accountant - OknonakDeanLechner (Marc Sackett)
  b. Organization Banking - PNC Bank (Savings and Checking)
  c. Authorized Account Signatures (Bank Cards) -
    i. Jeff Seamans, Judy Hawthorn, John Bratton
    ii. To be updated at next physical meeting
      Motion to accept financials: R. Dwyer, Jana Bonds - APPROVE

6. Committee Meetings
  a. Student chair will reach out to the adult chair to schedule a Zoom Meeting for committee discussions. PA-TSA Zoom Account will be used for meetings.

7. Minutes (Motion to Approve) Seamns, 2nd Dwyer - APPROVED
  a. January 2020

8. Treasurer's Report (File for audit) – PDE did send money to offset the 2020 expenses. Insurance is due…do we take insurance for this year or not? Move forward with insurance 'as is.'
Detail Report and Balance Sheet - Filed for audit

9. Regional Reports
  a. Region 1 & 6 Report – meet vitually in the fall
  b. Region 2- Report – no major news
  c. Region 3- Report – status quo
  d. Region 4- Report –no report
  e. Region 5- Report – coordinators are stepping down and need new candidates
  f. Region 7- Report -
  g. Region 8- Report - could do a virtual conference in Feb
  h. Region 9- Report – kick off in Oct, could runa virtual conference
  i. Regional iServices Fees- Should be paid for at or by States

Motion to accept regional reports – Dwyer, 2nd: Bonds - APPROVED

10. Team Reports
  a. State Officer Team- Report and Proposals

State Officer Advisor

Questions about Cabin retreat - "Is the Officer Team retreat a school sanctioned event? If kids aren't in school, can/should we still go?" Normally there is a school official has to sign off. Wait and see what happens with school start. Lauren suggested we stick with October dates and see what happens at the start of school or by August 3rd meeting. Shelley: only taking the trip if it's safe to do so.. Jason: one to one conversations with districts may change the whole complexion of things in a month.

SOT Reports –
-A proposal is to have colleges know more about TSA. The goal is to have an outreach committee contact 10 collegs this year. Follow through will include and email template, phone calls and perspectives document (creating the information packet to include stats, etc…). Lauren L gave background – personal connections to colleges, PATSA gave a booth, colleges gave sessions – this has dropped off due to low attendance by students. Suggestion (Kofmehl) – maybe colleges should come to region conference especially those who are close to the region.
-College Fair – discovering post secondary options and also providing and college to check out TSA. Potential timeframe – Friday in Ballroom. Could there be a virtual college fair? (Molly) Also, lets keep in mind that we need to have students ssee other types of educational formats (2 year tech, etc…) (Lauren)
-Captiol visit – Create connections with congressmen for TSA
-Pin Design – contest – members create the design, winners pin is produced and then pins are sold at the state conference. Last year officers were going to create new pins but due to COVID, it was put on hold. This year will be a competiton. Turn around time is 40 days.
-Logo Design – working to modify the PA-TSA logo design competition. Right now students have to use PATSA in the design. Now, there must be a 'tag' in the design "(@patsa)." Rules updates go to CWeaver and then Rick Penepacker. Send this to Lauren Lapinski by mid- August. (Discussion by BOD pertaining to what design (design winners) is used for the state conference and what desgin should be used for the FLEX Conference).
PA-only event rules – make guidelines similar to National guidelines (formatting). Lauren – make sure there is format continuity to insure being able to work with the document once they have left office.
-Member run FLEX sessions-FLEX currently lacks the format to show their leadership ablilites. We are proposing sessions be run by members so they are able to showcase their leadership ablities. Providing an outlet to share their successes will allow other chapters to create more open communications. Kofmehl – 'we would not want to say that kids have to pay for their own stuff' – how can we look at paying for students print material? Bonds – a lot of merit to what is being requested. Work towards figuring out how it will all work.
-Virtual Chapter President Town Hall- offer an opprtunity for chapter presidents to voice their thoughts and have conversations/give feedback to officer teams (this will be bi-annual). Give chapter presidents time to ask about FLEX, etc… Email advisors with meeting links two weeks prior to meeting.
-Event resources-reformation of event resources web page. Replace with starter guides, links to vendors, etc…for students to start and then work on events. Dale Moll- one thing studnts should understand is that they don't think this would be an offical guide (published by National). Suggest the year is put on this starter guide so it can change from year to year. Suggested a 'mock-up' be created.
-Event Matrix – overlap index (Nothing will be posted until cleared with D Moll)

Motion to accept TEAM reports – Pennington, 2nd; Bonds – APPROVED

State Conference Team- Report

Lauren: expenses-all consumables are in storage and will be used next year, trophies has to be re-worked, key cards are already ordered and in (we may want to wait on ordering more,new key cards), modified logo design and student winner design is in the report, 7Springs (no rates and dates yet)…we have to set a meeting with them to set a cut-off date (so we don't incur costs). Should we be looking at a

nominal insurance policy to cover the costs incurred when canceling states (having to cancel and have hotel costs)?Jeff will lok into this. Dale said insurance companies are slow to repsond to this question. Also, how will we have to change our rooming? Can we only make it two kids to a room? Costs? If there are any other conerns that Lauren needs to hear prior to talking to Seven Springs, please forward them to her.

Lauren asks all to look at her PhD survey and remit any comments to her. Survey will be uesed between regional and states.

Lauren is running for ITEEA president!!

       b. Technology Team- Report

TSA has started using the paid version of ZOOM and used money for other parts of the Tech budget to pay for it. TSA used RVI for voting during canditate elections. This worked out well.

There has been a delay in web development. Concentration on the structure of the site (with ADA compliance) and then the skin of the page will be developed. All will be completed by 2021 school year. Will all region stuff be transferred or will regional officers be in charge of re-creating the data? Tech team will help move stuff over but there is also an opportunity for new data to be developed by the region. All will take a serious look at content prior to a new site going up.

11. Committee Reports
    a. Communication- Report – see President's report (JKofmehl)
    b. Publication- Report – (R. Penepacker)
    c. STEM- To define a leadership position connection with TEEAP. Discussion. Work with student officers about their Captiol visit – push STEM
    d. Scholarship- Report (M. Miller) – all scholarships wll be digitally submitted!!
    e. Bylaws- Report - BY LAW AMENDMENT – see new actions

    f. Finance- Flowers
    g. Redistricting- Map, Regional Conference Data: 2015, 2016, 2017, ,2018, 2019 ,2020
        i. A charter school that is located in Philadelphia SD aka Region 4 is asking for clarification on which Region they would participate in. The chapter would be a Middle School Chapter. Region 4 does not have any participating Middle Schools. *Suggested they go to Region 5 competetion but wants clarification as to how they compete. (Green Woods MS)*
    h. Leadership Conference (FLEX)- Report – (Jbonds) – virtual FLEX proposed, month of November will be a virtual workshop that any kid can log into and complete. Questions when officers apply to run for a state office… it is on the application although not a requirement, it is a checkbox on the application.

    i. Act 48- Advise to have employer district provide advisors Act 48 credit for TSA Activities – the state will not give ACT through TEEAP any longer
    Motion to approve Committee Reports – Hawthorn, 2nd ;Bonds – APPROVE

12. Advisory Reports
    a. Foundation- Report, Scholarship & Capital Funds, Region 2 Funds, & High Grant (Flowers) Foundation did buy name badge holders for next year.
    b. Alumni- Report – (Ferry) – Holding pattern for Alumni – we're ready to help!
    c. PDE (Curriculum Specialist)- (Brandt Hutzel)
    Standards rewrite – (MollyMiller) – leading the TE team – recommendation to the state is K-5, 6-12 TEE standards based on STL with crosswalks with STL/NGSS – hoping it looks like new ITEEA standards in the fall 2020

     d. National TSA (State Advisor) - State Advisor- Verbal Report (Roth) – Plan 20-21 from Nationals – updating management system, registration process, etc…,competitive events - revising both guides (gets rid of LEAP) but creating a customized leadership approach for each event and then, changed next year theme to "Together Towards Tomorrow." Working on creating a virtual option for events, working on creating more advisor resources for member retention, work to create membership engagement throughout the year (monthly), registration opens August 3rd (early). Moll-also cyber events and competitions, may be rules modifications for virtual versus physical contests. *Big question: in a virutal conference - which events can be run regionally and which cannot?*

**It was suggested that meeting every three weeks for converstations regarding what districts are doing would be advisable. This will help us make decisions. Short meetings on August 3rd and August 24th -9 AM. Lauren suggested going to regional membership for a meeting prior to coming together again. This will help to list concerns. CMiller suggested creating a document listing concerns across the state that we can all add to and then in turn, refer to them.

Also, re-design 2021 theme for states – Together for Tomorrow

      Motion to accept Advisor Reports – M Miller 2nd; Cmiller - APPROVE

13. Corporate Member Reports- none
14. National Report-
15. Executive Director Report- [Report]

-Dr. Eric Berstrom from PSU (orginally from CVSD) – worked in Leadership for PSU and Penn College. Using Workforce Ed as an option for post high school education (to be an industrial trainer) after they spend a career in a hands on field or enter earlier.

-Structural – Balsa is getting near extinct to purchase due to the high demand in China (purchasing for wind turbines)

-CTSO meeting on Wed., July 15. Discussion will be centered around opening schools and the role of the CTSO in that opening

Motion to accept Exec Director's Report: MMiller, 2nd;RDwyer - APPROVE

16. Executive Committee Concerns
17. Old Business
     a. Website Redesign-
     b. Clearance updates for those who are retired or volunteering with TSA – clearance forms will be on Advisors page
18. New Business
     a. Budget- [Worksheet] & [Summary]
     There was a budget loss of $16K this year due to COVID.

Motion to approve 20-21 budget: J Pennington, 2nd; M Miller - APPROVE

     b. Regional Late Fees- Suggestion to move it from a National TSA Billed Item to a Regional iServices Item. Nationals does not provide an itemized list of items when giving us the affiliation fees. Paid directly to the appropriate Region at the discretion of the Region.

iServices will be able to generate an invoice for the region/chapter.

*Late fees: Jeff cannot tell who paid a late fee and who did not. So, when a region requests that money, he cannot tell if Nationals actually has paid us (PA) the money. It is not denoted anywhere. But, it is expected that we pay the region. Dale will look into how Nationals can add that data to their report before they send it to Jeff.

     c. By-Law Amendment

Motion: I move to modify ARTICLE II, SECTION 2 of the bylaws of PA-TSA, Inc to add subsection "g", "The Conference Director for the PA-TSA State Leadership Workshop", currently known as FLEX. C Miller, 2nd; J Seamans - APPROVE

19. Action Items -
20. Adjournment (List next meeting date and location)
    Motion to adjourn: Seamans, 2nd Dhruv Agarwal @ 1:05

    a. Fall/TEEAP BoD Meeting- TBD Oct 22,23
    b. Winter Board Meeting- Saturday, January 16, 2021 - 9am to 4pm - Red Lion Hotel, Harrisburg PA (could be a virtual meeting if necessary)
    c. Short meetings on August 3rd (11-1)