



**Board of Directors Meeting
Agenda for July 16, 2018 - Red Lion Hotel**

Meeting Called to Order 9:06

Roll Call - Establish a Quorum

Board of Directors:

Chris Miller (President, Technology Coor.), Dale Moll, (Past President), Jason Kofmehl (President Elect), Jeff Seamans (Treasurer/ACT 48 Coor.), John Bratton (Executive Director

Region Reps:

Dale Moll (Region 1 & 6), Chris Miller (Region 2), Jason Kofmehl (Region 3), Absent (Region 4), Chris Weaver (Region 5), Absent (Region 7), Matt Kline (Region 8), Kirk George (Region 9)

Student Officer Present:

Abigail Reigner (President), Lyndsey Nedrow (Vice President), Julian Ginzburg (Secretary), Jonah Proepper (Treasurer), Sam Catania (Reporter), Joshua Famous (Sergeant-at-Arms), Dhruv Agarwal (Historian), Emily Wright (Parliamentarian) Francis Chalissery (Immediate Past President)

Reorganization (Takes place in July)

- Executive Committee (every two years: on ODD years only - open nominations)
- Appointed Positions (every year in January - open nominations)
- Adoption of Fees/Dates- **Motion: Jana Bonds Second: Dale Moll**
 - Affiliation 2019-2020 Fees (Individual and Chapters)
 - CAP
 - Chapter - \$150.00
 - Individual
 - Member - \$7.00
 - Advisor - \$0.00
 - Late Fee (to be paid to region (prior to states))
 - Chapter - \$75.00
 - State Conference 2019 Fees (Plan A/B and Registration)
 - Conference Registration - \$50.00 (student/advisor) - **Guest -\$30**
 - Hotel and Meals - TBA
 - Dates
 - BoD Meeting Dates
~~Friday, October 19, 2018 - 8am to 10am - IU13, Lancaster PA - Cancelled~~
Saturday, January 19, 2019 - 9am to 4pm - Red Lion Hotel, Harrisburg PA
 - Fall Leadership Conference (SOT) Dates
October 25-28, 2018- McConahy Cabin
 - Regional Conference Dates
Region 1 -January 19th, 2019
Region 2 -February 9th, 2019 Snow Date: February 16th, 2019
Region 3 - February 2nd, 2019
Region 4 - February 8th, 2019
Region 5 -February 9th, 2019 Snow Date: February 23rd, 2019
Region 6 - See Region 1
Region 7 - February 2nd, 2019
Region 8 - February 2nd, 2019
Region 9 - February 2nd, 2019



Pennsylvania Technology Student Association and Foundation, Inc.
Learning to Live in a Technical World

Incorporated 2004

- State Conference Dates
April 10 to 13, 2019
- National Conference Date
June 28 to July 2, 2019 - National Harbor, VA
- Financial Approvals- **Motion: Jeff Seamans Second: Chris Weaver**
 - Organization Auditor/Accountant - David Wigfield and Associates CPA (Marc Sackett)
 - Organization Banking - PNC Bank (Savings and Checking)
 - Authorized Account Signatures (Bank Cards) - Jeff Seamans, Judy Hawthorn, John Bratton, Dale Moll, Jason Kofmehl

Adjourn for Committee Meetings (if needed) **Adjourn 9:30 Back to Order: 10:01**

Minutes (Motion to Approve) **Motion: Jeff Seamans Second: Laura Hummell**
January 2018 - Minutes

Treasurer's Report (File for audit) - [Detail Report](#) and [Balance Sheet](#) and [Regional PL](#)
Internal Audit: Matthew Kline

Regional Reports: **Motion: Dale Moll Second: Jana Bonds**

- Region 1 - [Report](#)
- Region 2 - [Report](#)
- Region 3 - [Report](#)
- Region 4 - [Report](#)
- Region 5 - [Report](#)
- Region 6 - Report
- Region 7 - Report
- Region 8 - [Report](#)
- Region 9 - Report

Team Reports

- State Officer Team - [Report](#) and Proposals
 - [SOT Officer Blog](#)
 - [Alumni Committee Member](#)
 - [Website Initiative](#)
 - [Corporate Sponsorship](#)
 - [Regional Representatives](#)

Adjournment 11:07 Back to Order 11:16

- State Conference Team - [Feedback](#)
 - **Diversity Policy- Appendix G. Permission slip to reflect that all approved BOD Policies & Procedures**
 - **General Session Seating- First come, first serve. Majority of chapter should be present.**
 - **Dress Code: Reinforcement at general sessions**
 - **Advisor Policy Sign Off- To be determined by the start of school. [Georgia TSA](#) sign off to be used as a guide.**
- Technology Team - Report
 - **Conference Certificates can be printed after conference**
 - **Redesign- Need to evaluate what we have and what we need**



Adjournment 12:22 Back to Order 1:15

Committee Reports- Motion- Laura Hummell Second- Jana Bonds

- Communication - [Report](#)
- Publication - [Report](#)
- STEM
- Scholarship - [Report](#)
 - Scholarship application needs to be revised. Application has contradictory statements.
 - Laura Hummell, Chris Weaver & Jason Jarrett to form a committee to rewrite the application.
- Bylaws
- Finance
 - Regional Money- Be held by the region, not the BOD. A report needs to be submitted to the Treasurer of income and expense for the Summer Board Meeting.
- Redistricting - [Map](#)
 - Region 4- To include all school (public/private) within the Philadelphia City School Geographic Location. Bratton to contact Region 4.
- Act 48

Advisory Reports Motion Jeff Seaman Second Ryan Ferry

- Foundation - [Report](#)
- Industry
- Alumni
- PDE (Curriculum Specialist) - [Report](#)
- National TSA (State Advisor) - State Advisor
 - New promotional items to be disbursed this year.
 - Update meeting at Nationals- Alumni Network for Colorado
 - Same.org- Possible judges. Locations in each state.

Corporate Member Reports

National Report

- High School Event Changes
 - Check rules book for changes
 - Drop
 - STEM Careers
 - Add
 - Forensic Technology
 - Board Game Design

Executive Director Report Report

- Financial Review as part of year end for charitable organizations

Executive Committee Concerns

Old Business

- TEEAP Meeting
 - Presence would still be there (Booth & session)
 - BOD meeting would be suspended indefinitely
- Regional Accounts- See above



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- Summer Leadership Conference for Students - Fall Leadership Academy
 - Tentative Date: November 3-4, 2019
 - Location: Red Lion Hotel, Harrisburg
 - Target Attendance: 100 students
 - Start Time: November 3 at 11:00
 - 1 General Session 4 Sessions on Sunday for students
 - 1 General Session 2 Sessions on Sunday for Advisors
 - Evening Activities on Sunday- Hershey
 - 1 Committee Session 1 Session 1 Closing for student
 - End Time: November 4 12:00pm
 - Concerns: Food access,
 - Polled Charges
 - Hotel- Flat room fee \$100
 - Registration + Food- \$75
 - Motion to proceed with planning team: Laura Hummell Second: Dale Moll
 - Motion to place Jana Bonds as Fall Conference Director: Chris Weaver Second: Laura Hummell

New Business

- Acting State Advisor
 - State Advisor is currently missing. Executive Director assumes role.
 - Shelley Evans moves to nominate Dale Moll to be recognized as State Advisor. Seconded by Jana Bonds. Vote passes.
 - It is stated Ex-Officio Member rights needs to be outlined for motions, voting, & discussions.
- State Conference [Resolution](#)
 - Motion to accept as written: Dale Moll Second: Ryan Ferry
 - Discussion was held.
 - Motion to decline this resolution: Ryan Ferry Second: Shelley Evans
 - Discussion was held.
 - Vote: Passes
- Budget - [Worksheets](#) and [Summary](#)
 - Motion to approve 18/19 budget: Ryan Ferry Second: Dale Moll
 - Vote: Passes
- Scholarship Fund- \$4
 - \$3 goes to scholarship. \$1 goes to capital expenditures.
 - Motion to distribute funds: Jana Bonds Second: Ryan Ferry
 - Vote: Passes

Action Items

- State Advisor takes Diversity Policy to Harrisburg CTSO's. Diversity Policy should be in line with other organizations.
- iServices Service Fee: Charge \$1/student registered for the Regional Conference.
- PDE Curriculum Specialist Role

Adjournment (List next meeting date and location) Motion: Dale Moll Second: Jeff Seaman
4:24

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