



**Pennsylvania Technology Student Association and Foundation, Inc.**

**Learning to Live in a Technical World**

**Incorporated 2004**

**Board of Directors Meeting Minutes**

**January 15, 2015**

**Harrisburg Red Lion Hotel**

**4751 Lindle Road**

**Harrisburg, PA 17111**

**9:08 AM Meeting Called to Order – Dale Moll**

**Roll Call** - Establish a Quorum and sign in

**Board Of Directors:** Dale Moll (President), Chris Miller (President-Elect, Technology Coor.), Judy Hawthorn (Secretary), Jeff Seamans (Treasurer/ACT 48 Coor.), John Bratton (Executive Director), Lauren Lapinski (State Conference Director), Diana and Clint Rickerts (SOT Directors), Brad Shulenberger (Member at Large), Dennis Gold (retired PATSA Advisor), Chirag Agarwal (National TSA Officer), Ryan Ferry (Alumni)

**Region Reps:** Molly Miller (Region 2), Judy Hawthorn (Region 3), Jeff Seamans (Region 8), Chris Weaver (Region 5), Dale Moll (Region 6), Emil Stenger (Region 7), Dale Moll (region 1/6)

**Students Officers Present:** Olivia Crocker (Pres), Daphne Weiss (VP), Catherine Liu (Secretary), Evan Hassman (Treasurer), Zach Chan (Reporter), Lauren Kim (Sgt@Arms), Stephen Donchez (Historian), Catherine Liu (Secretary), Ben Cutler (Immediate Past Pres)

**Install Elected Officers** (as needed) – N/A

**Minutes** (Motion to Approve): [November 2015 BOD TEEAP Meeting Minutes](#) - Consider a motion to approve the 2015 November (TEEAP) minutes as distributed

SOT error. Motion: (CMiller, 2<sup>nd</sup>: Seamans) to approve as corrected. Approved

## Treasurer's Report (File for audit) –PA TSA Balances as of January 2016

- [Transaction Detail](#) – on file
- [Balance Sheet](#) – on file

## Regional Reports

- [Region 1](#) - Dale Moll – report on file
- [Region 2](#) - Molly Miller – report on file
- [Region 3](#)- Jason Kofmehl/Judy Hawthorn – report on file
- [Region 5](#) - Chris Weaver - report on file – Chris expressed a concern **from a chapter in his region** that they wanted a diversity session held at states due to issues felt by students from judges, students, etc... Lauren and Chris have both tried to get specific complaints but there have been none to date. Dennis spoke with them and specifically it seems to be a teacher/advisor issue.
- [Region 6](#) - Dale Moll - report on file
- [Region 7](#) - Emil Stenger – report on file
- [Region 8](#) – Jeff Seamans – no report – Regional is Feb 13<sup>th</sup> @ Penns Valley
- [Region 9](#) – not present – Dale wants to make sure the regional coordinator to keep in touch due to the fact that their meeting attendance is minimal

Emil Stenger created a list for potential teacher judges that list Domain 4, etc... and reasons that judging will increase professional requirements

## Team Reports

State Officer Team - Olivia Crocker (Pres), Daphne Weiss (VP), Catherine Liu (Secretary), Evan Hassman (Treasurer), Zach Chan (Reporter), Lauren Kim (Sgt@Arms), Stephen Donchez (Historian), Ben Cutler (immd. Past president), Catherine Liu

Olivia Crocker - Created a board to reflect tools to build a legacy, square away special interests sessions, (diversity special interest session), contacted DECA president to trade ideas, Open House proposal given at each regional conference

Sam Horry (Olivia) – 2 proposals – welcome proposal for new chapters (or chapters that have a lot of new members (schedule tours check box in iServices) and posters for their chapters to use. They have created event tip sheets that will be posted on the web page.

Daphne Weiss - promotional posters, contact new advisors about questions they may have, annotated rubrics for the events

Zach Chan – Communications committee is updating PaPost, social media scheduling app development

Stephen Donchez– welcome video, fundraising proposal (ribbons

Lauren Kim –

Evan Hassman- outreach committee (promotional materials), HighAssc is interested in sponsoring, creating information for next years outreach comm.

- created a rough budget for the year and concluded they are spending less each year (cutting down quantities, etc...)

Catherine Liu – developing a social media area for elections

- – Dale Rickerts – report on file
- TEEAP – asked the kids to come one day and it worked out better (did not stay overnight), New Year video up and posted and now being edited. It is also suggested we update the list of places where student officers go should be updated for insurance purposes. Chris Miller has a concern that they are selling ribbons for fundraising although we have provided a budget. John Bratton said that this has always been in place to defray cost of expenses (MineCraft, etc...). Fundraising: doubled to go to ACS but it appears some money is diverted to the SOT?? The issue is we have been giving more money than we have been giving to charity. A list of officers will be sent to the BOD shortly with officers attending specific conference sites.
- **State Conference Team** – Lauren – all things are going well and Lauren has been working on the schedule. Judges emails will go out in February. A Robotics coordinator is still needed. New pin vendor needed for trading and selling. John discussed the flags and opening ceremonies. Each school will still carry their own flag.
- **Technology Team** – (no report submitted) Chris – R.Penepacker is transitioning out so Chris is suggesting a google.doc site to update each PaEvent and Handbook. Chris Weaver will update Events only. Chris sent a letter to event coordinators that should streamline the coordinator notifications.
- Jeff- Is Dan Z still doing webpage? Chris Miler: Yes. He is quickly updating (within 48 hours). Send him what you need on the web page

## Committee Reports

- **Act 48- Act 48 Coordinator Report to TSA** – still inputting ACT 48. Renewing our application. Len Litowitz, Judy Hawthorn and Jeff Seamans will be working on this
  - **Communication (Handbook)/Print Publications** – still needing someone to do room keys and flyers. Chris Miller will handle the key card design (off of PaLogo). Specs from keycard company need formatted to fit the keycard company specs
  - **STEM** – nothing to report
  - **Scholarship** – try to do something to promote the scholarships at your regional conferences
    - waiting on applicants
  - **Bylaws**
    - [National Extra Delegate Ballot Resolution \(Submitted 11/6/15\)](#) - review
- Motion: CMiller, 2<sup>nd</sup>: CRickert - Move to forward on the extra Delegate Ballot Resolution

of proposed amendments from the SOT (November 2015 meeting). The amendment will streamline candidate selection and voting.

**Motion:** CMiller: The Bulk Exclusion amendment is forwarded to the students (2<sup>nd</sup>: Seamans)

**APPROVED** This amendment will now be posted.

- **Motion:** CMiller, 2<sup>nd</sup>: Bratton - ByLaw amendment proposal by GoPaul is not recommended and sent back to the student for revision (Article IV, section 9) - **APPROVED**
- **Finance/Budget** – the mid-year internal audit was completed and all is well.
- **Redistricting (inactive)**

### **Advisory Reports**

- **Foundation** – One scholarship has not been claimed by the student (currently working and non active student status). He has 18 months to take the scholarship.
- **Alumni** – Ryan updated the Solar Sprint timing gate to alleviate a stability issue. Alumni will be going to 3,7,and 8 this year to time.
- **PDE (Curriculum Specialist)** – Bill Bertrand – local travel okay due to ‘no budget’. PATSA position is being changed (1600 hours in a physical year so now all new positions will become a 4 day a week position/7 days a week), SAS Portal is a disaster on a PC, information can be deleted on the site, Information about how many teachers in the state TE system is confusing due to the many descriptors (IA, TE&IE, Welding, etc...)
- **Break for lunch – 12:06...resume 12:53**
- **National TSA (State Advisor)**
  - [Membership Report](#) – submitted...membership up to 164
  - Progress on moving competitive events to the main level on the web site?
  - Nationals are looking for event coordinators

**Corporate Member Reports** – nothing to report at this time (Bertrand)

**National Report** –no report

**Executive Director Report** – no report but there is a concern about the \$75 fee for late

### **Old Business**

- [Child Abuse Compliance Policy](#) – submitted and reviewed. J.Bratton will be Compliance Monitor. Forms must be enacted by 2017. Each participant will have to take a mandated reporting course (Act 126 or it may be included in Act 120). The course is free and online but all participants. Bill will check with PDE about all ‘who’ is required to take the training. [This discussion is tabled until more information is gathered. It will be discussed at States and a](#)

conclusion will be made at that time.

- State Spirit and Community Service Project Ideas – SOT talked about selling t-shirts at the dance
- Spirit Sales - Spirit Sales
- TSA Advisor/Chapter CO2 Dragster Design Contest for ACS Fundraiser – Dennis DeAngelis will run this (Apr15th) (gather dragsters Thursday evening for a run on Friday). Debate about what type of dragster (3D printed or traditional – could be CNC, plastic or wood). Because this is a fundraiser, it is open to adults (1 per chapter). Walk up, give your money and race!! Minimum donation of \$15. Most amount of money brought in. One per chapter!
- Name badges – if you need a badge, see Chris Miller.

## New Business

- [Bulk Exclusion Voting Bylaw Amendment \(Submitted 1/3/16\)](#) –discussed in old business
- Ask from Ron Shealer to refund late fees because;
  - Live wire mailing had the wrong dates
  - Was not informed at his regional planning meeting
  - It was decided that the money would be refunded (18 were charged but 46 were actually late). We can apply the credit to the state fee. Section 6.04 (a) 2) has been changed and will be posted in the Livewire by the beginning of the school year.
    - Motion: Section 6.04 (a) 2) should be changed to read: CWeaver, 2<sup>nd</sup>: CMiller
    - 2) Affiliation is defined as the chapter has completed all of the membership steps required by National TSA and the standard approval confirmation has been sent to PATSA from National TSA allowing the chapter's PATSA iServices account to be activated. Chapters completing the Affiliation process after December 1st will incur a \$75 late fee to be charged by National TSA at the time of Affiliation or by PATSA prior to participating in Regional Conferences. PATSA may charge this fee to a chapter's Regional Conference Registration.- APPROVED
- Motion: CMiller, 2<sup>nd</sup>:CWeaver: Remove the word 'new' from Section 6.04 (a) 5,6,7&8 - APPROVED
- Activate 2 new committees that oversee National Awards and Candidate approval for National Office chaired by the state advisor. This committee should be called “National Awards and Candidacy Approval Committee”. State Officer advisors, John Bratton and State Advisor should be on this committee. Dale will send an email to each regional coordinator to serve on this committee.

- State Conference: April 13 - 16, 2016

**Adjournment** – 2:23 pm

**Next Meeting:** July 11-12, 2016 – Millersville University