

TSA Board of Directors Meeting
Bucknell University
July 12-13, 2010

Call to Order @ 10:15

Bob Rudolph, (President-PATSA), Jeff Seamans (Treasurer), Chris Miller (Technology Coor.), Jon Bratton (Executive Director), Lauren Lapinski (State Conference Director), Wayne McConahy (PATSA Foundation), Judy Hawthorn (Secretary), Mike Flowers (Conference Committee), Brandt Hutzel (President Elect-PATSA), , Dennis Gold (PA-TSA Facilitator), Ryan Ferry (President of Alumni Assc), Michelle Suders (State Officer Team Advisor), Ryan Ferry (Alumni)

Chris Miller (Region 2), Judy Hawthorn (Region 3), Chris Weaver (Region 5), Emil Stenger (Region 7, (Scholarship), Rick Penepacker (Communications Chair/representing Region 8), Ken Raspen (Region 9)

Catheriine Chen (PA-TSA Student Officer President.)

Roll Call – Establish a Quorum

Committee Meetings: Time Added 10:00AM-10:45AM

- a. Communications/Handbook Committee
- b. Foundation/Trust Committee
- c. State Officer Team
- d. Technology Committee
- e. STEM Advisory Committee

11:00 AM Monday- 12:00 PM Tuesday

Member at Large – 2010-2013, Vote – Laura Hummell

Motion to confirm Member at Large: Hutzel, second - APPROVED

Appointments – State Conference Director, Secretary, Treasurer, State Officer Advisor, Technology Coordinator (see Point of Order in minutes.....(POINT OF ORDER: During the position appointments, clarification of numbers of years for each office is one year.)

Motion to approve appointments: Penepacker, second - APPROVED

Decision to develop a matrix determine when appointments were over/up (Hawthorn)

BOD Meeting

1. Secretaries Report and Minutes (Approve the minutes from Grantville) - APPROVED
2. Treasurers Report (Approve and file for audit)

-Jeff Seamans explained the transactions on account, membership dues were timely and up and explained profit and loss pages. Jeff explained how each year has different expenses. Grantville contracts signed, state officer's in place and funding for state officers is in place.

-Make sure you use Jeff Seamans home address to send check requests. Suggest that regions continue to look at not making a profit or breaking even for tax purposes.

-Reminder to regional coordinators that they have \$50 to spend for regional meetings.

Finance Comm (Ferry, Hummell, Seamans) will audit prior to the CPA.
Treasurer's Report - moved by Gold and approved and filed for audit.

State Conference Report- Lauren Lapinski

1554 attended the state conference. Issues: posting 12 semi-finalists for each event (from 10). Nationals posted semi-finalists electronically or on the Seven Springs in-house channels. Suggested that we lock the Festival Hall especially if the "Go Team" does not lock down when not in use. Each region should stick with the same finalists formula as last year.

Adoption of State Conference fees

Fees for hotel (food and lodging) - not known at this time

PATSA Registration fee: \$50 for advisors, students, chaperones, \$30 for guests or visitor (with a shirt)

Motion to adopt fees for the PATSA Conference for 2010-11 - Seamans/second - APPROVED

Motion to break for lunch until 12:45- Hawthorn/Flowers -APPROVED

Resume @ 1:07

Middle School Events - same as last year

CAD Events -packed in room.....maybe a qualifier would be helpful

PA Mechanical - low numbers....maybe we should drop?

PA-Calculator Robots will be a new event for trial in the PA events. Using a Texas Instruments calculator students design a Calculator Robot (cost: \$100 from Norland) designed to solve a problem that would be given to students about 2 weeks before the regional conf. It will be a drawing that is used by each region. There will be three per school to go onto to the state level. Suggested that someone from TSA talk to this company to put together a package deal for TSA advisors.

Motion: Move to approve the Middle School events with the removal of PA-Mechanical Challenge and adding PA-Calculator Robots making it a regional requirement and a maximum of three. - C. Miller/second - APPROVED

Discussion: Dennis Gold sent out an email about Adobe Photoshop. They are willing to get involved and will write the event. In order to participate, schools need to become testing centers. Craig said they are developing tests for each.

High School Events: Dropped Electronic R&E, Medical Technology, Technology DARE and RC Transportation. New descriptors are Biotechnology Design (versus Ag&Bio), Cyberspace to Webmaster, and CAD events are animation.

Electronic R&E will be a PA events and changed to PA-Electronic Research

Motion: Move to adopt the High School events guide removing Electronic R&E, Medical Technology, Technology DARE and RC Transportation and adding PA-Electronic Research

C. Miller/second - Discussion: none.....APPROVED

3. Committee Updates/Reports

- a. Communications/Handbook Committee - fighting with google docs so, Rich sent the report out through email. He will maintain the position for one more year and then turn it over to Jason Jarrett. Thank you to all involved in the award at Nationals.

- b. STEM Advisory Committee- continue to send letters, emails or phone messages to your Congressmen and women supporting STEM and the E&I Act. Correlation of STEM, SAS and Standards are important for students to see.
- d. Foundation/Trust Committee - Wayne McConahy- Thank you to all involved in the award at Nationals.

Showed the tri-fold

Small amount of support from the private sector but the seeds have been planted. Perhaps alumni would care to contribute. Ryan will add it to the newsletter in August. People will also receive certificates after giving a donation Mike Flowers has agreed to come onto the committee.

Students will propose giving money to trophy winners to offset nationals costs.

e. Scholarship Report -Craig Jarrett - shake the bushes! There are very low applicant numbers - over \$10,000 in scholarship fund - January 15th deadline.

f. Alumni Report- Ryan Ferry

Member list updated. Perhaps a booth at the educational exhibits staffed with an alumnus to promote the alumni association.

g. State Advisors Report (Dennis Gold) - check emails frequently

Act 48 - Jeff uploaded all hours from nationals and will upload within the week.

i. Technology Committee - Chris Miller - positive feedback from posting stuff from nationals,

-implemented a search feature on the website that allows searching within the website,

-Saving \$170 per year in web hosting

-regional coordinators will have more control over uploading data from their conferences,

-there are capabilities of using online testing for regional conf. but there is a fee for using it,

-has a student who is developing an iPhone app. That would be used for viewing the conf. program and then adds to their schedule (iPhone, iPad, Itouch),

-working with Lauren on getting info out easier,

Thanks to Ryan Ferry for all his work on the website; it's looks great. He has resigned due to workload,

-Shirt company will produce a shirt and logo under the costs of shirts at Nationals. Ordering can be done through iServices and payment made through iServices also. Company also does hat designs.

Comment: Tim Costanza says hello...he follows us through streaming video and Facebook.

h. Regional representative reports

Region 1/6 -

Region 2 - Feb 5, 2011 Snowdate Feb 12, 2011 – Conestoga Valley MS

Need a regional coordinator for region 2

Region 3 - Feb 12, 2011, EH Markle Intermediate School, Hanover

Hand out the regional coordinator handbook for all regional coordinators. This includes documentation for running the regional conference. Thanks to Mrs. Pat Kosarowich for developing and compiling this document.

Region 5/9 - Feb 12, 2011 Snowdate Feb 26, 2011, Strayer MS

Kick off meeting for parents and advisors in September. Problems getting all dragsters run in the day. Region 7 said they run all the cars twice and then spec them out. Ryan ferry has a web based program he can share.

Judges forms....if you do not have a form in the back of the folder, you will not receive feedback.

Increasing the number of events in their region by 4 to 5 events per level
845 students in region 5/9.....a problem exists in the numbers of school who wish to attend and compete in the regional but register after the regional is organized and the numbers are committed. This leaves the regional coordinator trying to scramble to fit more students in events, order food, etc....this should be a discussion for new business giving direction as to when schools must register for each segment of TSA (National, regional and state). Rules should read 'participants must read and adhere to the deadlines for regionals and states'.

Region 7 - Feb. 26, 2011 - Jersey Shore HS

Montoursville will attend, hopefully Selinsgrove will attend this year with new teachers. Montgomery HS will join this year

Region 8 - Feb 12, 2011 - Richland Jr/Sr HS

The following point of clarification will be inserted in the handbook and placed on the website for all advisors to see.

Point of Clarification: All properly affiliated chapters must meet all regional and state conference registration deadlines.

4. Approval of Budget

BOD Budget - Rudolph As Bob designed the budget, conservation was a factor due to the economic climate. Misc. items include BOD items that could or need to be purchased (\$2030)...buttons, pins, trophies, etc.....Other items need to be adjusted or clarified.

Jeff- Should we have the regional conference money shifted to another area so as to not show a loss at the end of the year? This is due to regions not breaking even for the year.

Chris Technology budget - \$4785

Officer Team - should collect images for the web page...should we buy a couple of cameras for the kids to take?

FileMaker upgrade- \$1500 discussion - newer version allows for email attachments....the version we currently use does not allow this and the workload is higher. It makes emailing spreadsheets easier and separates files for easier distribution

Stipends: The issue of a stipend that appears to be non-discretionary...asked Chris to define what the money will be used for. The example: if you have 2 people that re-design the web site, each gets \$300 at his discretion.

Point: A motion existed from July 2009: to pay \$500 per year for a Webmaster (D.Gold, seconded: Gotwald) Approved.....Ryan did not know he was to be paid but will be paid during this meeting for last years work as web master.

*Issue of Dan Zollman appointed as Webmaster.

Point: Chris Weaver brought to point that this issue of not giving Chris responsibility to make decisions arises each meeting. Why?

Jeff: each position brings about differing responsibilities but each committee reports to the BOD.

Chris Miller: makes the argument that he needs to make decisions and then takes the responsibility to make all things work. Lauren defends the concept that to not accept Chris's position would be to micro-manage the position.

Ryan: There needs to be a web master to manage the web page along with Chris.

The comparison between the technology comm. and the conf. committee. How do you manage the web master decision making? Discussion between Chris M. and the web master must take place prior to posting on the web page. The web master is a managers position one below Chris. He does not have access to master password or content of the web page. The job is to write code to create the web site.

Technology Committee (Planning Team): Chris Miller, Chris Weaver, Shawn Lydon

Liability: \$2416.00

Break for dinner: 5:30

Resume: 6:22

TSA State Officers Report - discussions were held at several online meetings

Catherine Chen, Phil Hayes, Kelsey Johnson, Drew Pillei, Rachel Howell, Jacob Ross, Emily Beiker

-Wednesday night: talent Show - using the snapshot of innovation theme, kids would sell popcorn as a fundraiser for the ACS and have a talent show

-Took a free trial of WebX to conduct an online meeting. they had several meetings and got a lot of work done so they will propose the purchase of that to the BOD

-Green Initiative- anyone can apply for the GI and had a GI passed at Nationals

-re-invigorating the membership committee

Drew- in charge of coming up of a Friday night theme and decided on "Pick Your Favorite Animal" or "Celebrity" and it would become the Snapshot theme

Fundraising for ACS at regional's - tentative....Pie in the Face fundraiser

Iron Man - making people pay to do the Iron Man...or donate money to see the iron man...there is a rain plan

Welcome people - when people come in to states there would be people helping with luggage and face painting

Advisors: requested there be one program for advisors when they arrive

Opening Ceremonies - start within the general membership and then run up on stage and then present the video showing all state officers

Got Game - kids taking controllers from the room.....kids must leave ID when they come into the room, a better divider is needed to segment the Got Game form the Ed. Exhibits, more mature game for HS kids., lastly....TSA will rent game systems

Goal: Making sure the General membership is updated on all decisions or allowing them to solicit their thoughts prior to the Bucknell meeting

The state officers should connect with the

PA Post - create a subscription to have students be able to submit articles

Shift Schedule: for officers to work various areas and be able to get around to various events.

Bios will be sent to Ms. Suders for posting on the web page.

4. Approval of Budget

Resume discussion on Budget.....

Bob discussed several line items in his 2011 proposed budget

Lauren discussed the proposed 2011 conference budget

Michelle Suders - State Officer Team budget and expenses

Considering three hotel rooms and meals for Grantville, trans. And meals for fall retreat, travel for both current and outgoing officers teams to nationals due to the fact that we no longer have a leadership academy (suggested in 2009)

J. Bratten suggested a lock-in sometime over a weekend for leadership training for all region officers

***Please review all budget break-outs for all dispersed stipends!**

State trading pins - Lauren has the trading pins

A review of the budget has indicated a deficit of \$18,050

Suggested that we transfer money to balance the budget for this coming year, observe if this becomes a trend and when Brandt Hutzler develops his budget (for 2012), make a decision as to whether we will be seeing this trend continue. Perhaps the budget is inflated due to asset build-up.

Motion: To accept the total 2010-11 BOD budget: C. Miller/second -

Discussion: Dennis....bad to spend 25% of the organizations wealth...add to fees to make up the deficit.

Ryan - CAP...we get 29%, individual - 35%. This could offset by raising the CAP fee. Others did not like this idea at this time.

APPROVED with one dissenting vote

POINT OF ORDER: During the position appointments, clarification of numbers of years for each office is one year.

5. **National TSA Report** – Bill Bertrand - -we did well at Baltimore...the Governor is holding him hostage.

OLD BUSINESS

The following motions were tabled at the Grantville meeting. More information was needed prior to discussion.

Tabled Motions

☐ *Board of Director Voting Member Terms - Consider a **motion to amend** Article II, the line below: "Membership for the Board of Directors shall run for 3 years from August 1st to July 31st or until such elections are held or appointments are made." Be changed to: "Membership for the Board of Directors shall run at an initial term of 2 years, from August 1st to July 31st, with ability for perpetual ballot voted continuance of terms for a one (1) additional year, or until such elections are held or appointments are made."*
Submitted by Ryan Ferry

☐ *Board of Director Voting Member Terms and Voting Procedures - Consider a **motion to amend** Article IV, Section 2 of the bylaws be changed to read as follows: "Nomination shall be from the floor. The board members shall elect, by ballot, the officers for an initial term of two (2) years. After the initial two (2) year term expires, members may be re-elected to the same post by ballot"*

election for an additional one (1) year appointment. The appointment can be extended perpetually, as long as a ballot vote is taken each year, or until successors are elected." Submitted by Ryan Ferry

□ *Board of Director Voting Procedures - Consider a **motion to approve** the following Voting Procedure be added to the Bylaws of PATSA: "All elected voting members to the PATSA Board of Directors must be elected by a ballot vote, and the results of the vote recorded in the official TSA Board Minutes. All appointed voting members to the PATSA Board of Directors must be recognized by the Board of Directors by a simple majority vote by ballot, with election results recorded in the official TSA Board Minutes." Submitted by Ryan Ferry*

□ *Standing Rule for Board Position Privileges - Consider a **motion to approve** the following be added as a standing rule for the PATSA Board of Directors "No member of the board of directors may permanently hold more than 1 position of the Board of Directors, unless temporarily appointed due to vacancy. In such a case, the member is limited to a maximum of one (1) vote, tendered from the longest-held voting position." Submitted by Ryan Ferry*

[Ryan decided to not act on his motions and take them off the table at this time.](#)

Bob would like to form an Ad Hoc committee to look at the Committee appointment length and descriptions, BOD voting procedures, Terms of Office and BOD Position Privileges. It was decided that

New Business

1. Affiliation deadlines - Old Chapter 1/15, New Chapter before regional Conference, Old but missing for awhile with same advisor ?

2. Bio-Medical Essay – Official Event or Signature Event? Should it be a scholarship or an event? Some kids/advisors didn't know they had to come to States to receive the award.

Dennis Gold: "All we have to do is put a line in the contest form that says; 'If you do not attend the state conference, you are not eligible for the top prize.

Motion: C.Miller/second - *Move to have the Bio-Medical Essay event not count as one of the 6 events that a student can enter at the PATSA Regional and State level. Students must attend the state conference to be a state winner. APPROVED*

Adjourn for 7/12/2010 @ 8:40PM

July 13, 2010

8:30 AM - Committee Meeting to discuss election and voting procedures for membership and BOD. Much work was done to create an appendix to the by-laws that denote when BOD and Region Coordinators are appointed or elected. Chris Miller set-up a schedule for elections and years of service in particular jobs. This will alleviate the issue of not knowing when a position holder or appointee term is exhausted.

All proposed constitution by-laws changes and standing rules will be posted online for a minimum of 30 days after announced at the TEAP Conference in November. Voting will take place for 15 days after posting and all results will be announced at the meeting in Grantville.

Re-open meeting at 10:55 AM

Roll Call: Bob Rudolph, (President-PATSA), Jeff Seamans (Treasurer), Chris Miller (Technology Coor.), Jon Bratton (Executive Director), Wayne McConahy (PATSA Foundation), Judy Hawthorn (Secretary), Mike Flowers (Conference Committee), Brandt Hutzler (President Elect-PATSA), , Dennis Gold (PA-TSA Facilitator), Michelle Suders (State Officer Team Advisor)

3. Competitive Events Committee - Do we need an events committee, especially for the PATSA events?

The reason for the committee is to develop rules and rubrics for running the competitions in the PA conference only.

J. Bratten will lead the committee with members, Lauren Lapinski, Rick Penepacker, Laura Hummel, Mike Flowers and Jason Jarrett.

4. "Other" awards committee/person - Winters/Rickard/Inspiration/Technology Honor Society/National Ones? How are students elected or vetted?

Bob would like to ask Dan Zollman to head up the Inspiration Award Committee and perhaps as his job as Webmaster, design promos for the other awards (to get applicants, etc...). Honor Society Awards will be reviewed at States. Bob will appoint the committee. (Dennis Gold, Mike Flowers, Dan Campbell). He will also ask the PA Reporter to advertise the awards in the PA-Post. The committee will also look for program excellence awards for Gold Star, silver, etc.....A poster will be created and then printed by PDE for dissemination at the TSA booth at TEAP.

5. Jeff Seamans to propose a new pilot contest at BOD meeting using the Norland Robot and the NASA guide http://www.nasa.gov/pdf/239512main_Calculator_Controlled_Robots.pdf

The rules will be kept to a minimum to cut paperwork, I will be working on it with some math teachers. *Addressed and completed in committee reports*

6. Motion: Dennis Gold

'I move that the line from the state advisor position be attached to PDE and to advisors. PDE is the supporting organization for the position of state advisor (facilitator).' It should also be noted that the Bureau of Career and Technical Education supports PA TSA with funding. There is also a significant portion of this job that works with advisors. That is not evident in this chart. (Dennis Gold) . Line was evident so Dennis Gold withdrew the motion. *Approved*

Adjourn: 11:21 AM

Regional Reports:

Regional Conference Reports:

Regional Coordinator Report-Region 3

Prepared By: Judy Hawthorn Date Prepared:

July 12, 2010

Regional Coordinator: Dave Zinn

School Phone: Home Phone: 717-965-5975

Email: Dave_Zinn@swsd.k12.pa.us

Teacher Representative: Robert Rudolph Email: rrudolph@cvsd.org

School Phone: Cumberland Valley SD Home Phone:

Email: jhawthorn@wssd.k12.pa.us

Regional Conference

Location:

EH Markle Intermediate

School Date: February 12, 2011

Conference Coordinator: Dave Zinn, Jana Zinn

School Phone: Home Phone:

Email:

Regional News

The TSA-Region 3 Conference will be held at EH Markle Intermediate School in Hanover, PA. on February 12, 2011. Dave and Jana zinn will coordinate this years regional.

Regional Concerns

The regioanl conference has been held at Cedar Cliff High School for the past 4 years and will now move to a new school.

Thanks to Mrs. Pat Kosarwich for devising a Region 3 Conference Handbook to be shared among all state TSA Regional Advisors. The handbook is designed to help the coordinator understand a staff the conference and events. it is available in paper and electronically and will be posted on the PATSA website.

Region 7 Coordinator Report

Region: 7

Prepared By: Emil Stenger Jr. Date Prepared: 7/06/2010

Regional

Coordinator: Emil Stenger Jr.

Home Phone:

School Phone: 570 - 966 - 8290 570 -966 -9939

Email: estenger@mifflinburg.org

Teacher

Representative: Eric Comini Email: ecomini@montoursville.k12.pa.us

Home Phone:

School Phone: 570 - 368 - 2611 570 - 337 - 3226

Email:

Regional

Conference

Jersey Shore

Area High

Location: School Date: 2/26/2011

Conference

Coordinator: Andrew Baker

School Phone: 570 - 447 - Home Phone:

0846

Email: abaker@jsad.k12.pa.us
Regional News
2010 Regional Financial Report has been complete since 3/2010

Mifflinburg Middle - New TE Teacher Adam Snook

Milton Middle and HS - Two New TE Teachers

Selinsgrove Middle - New TE Teacher - Mr. Alment? from Lewisburg Middle

Selinsgrove HS - New TE Teacher

Lewisburg Middle - In need of a TE Teacher

Montgomery HS - New chapter in Region 7

Jersey Shore will hold Regionals in 2012 followed by Montoursville in 2013 and 2014

Regional Concerns

Pushing Lewisburg Middle, Selinsgrove Middle, Montgomery Middle, Cental Columbia Middle, Jersey Shore Middle and Shikillamy Middle to join TSA

Warrior Run HS and MS to come back this year

Potential School Districts that need a contact from state advisor:

Unfinished Business:

Adjournment