



Pennsylvania Technology Student Association and
Foundation, Inc.

Learning to Live in a Technical World

Incorporated 2004

**Board of Directors Meeting
Minutes for
January 16, 2010 Grantville, PA**

9:08 AM Meeting Called to Order

Roll Call - Establish a Quorum

Introductions:

Bob Rudolph, (President-PATSA), Jeff Seamans (Treasurer), Chris Miller (Technology
Coor.), Jon Bratton (Executive Director), Lauren Lapinski (State Conference
Director), Wayne McConahy (PATSA Foundation), Judy Hawthorn (Secretary) Emil
Stenger (Region 7), Ken Raspen (region 9), Mike Flowers (Conference Committee,
Member at Large), Brandt Hutzel (President Elect-PATSA), Chris Weaver (Region 5),
Dennis Gold (PA-TSA Facilitator), Rick Penepacker (Communications
Chair/representing Region 8), Shawn Lydon (region 1), Bekky Morasco, Tim Hess
(region 2), Ryan Ferry (President of Alumni Assc.), Bill Bertrand (PA-TE Advisor/Bd.
President of TSA), Michelle Suders (State Officer Team Advisor), Laura Hummell
(Member at Large), Bud Gotwald (Immediate Past President), Craig Jarrett
(Scholarship), Tim Hess (Region 2), Dan Campbell (Member at Large), Tim Brock
(Region 5),

Will Heberlein (PA-TSA Student Officer President.)

Bekky Morasco has resigned as the PA-TSA State Officer Advisor due to family
obligations. Michelle Suders has agreed to step into this position (Motion
forthcoming under *New Business*).
Congratulations to Bekky Morasco who gave birth to a bouncing baby boy as the PA-
TSA Meeting convened. Congratulations Bekky!!!

9:30 - 10:30 AM Adjournment for Committee meetings

*Foundation
STEM
State Conference*

10:45 - 12:00 Reconvene Regular BOD Meeting

Minutes (Motion to Approve with amendments)

- *November 2009 Minutes - Consider a **motion to approve** the 2009 November (TEAP) minutes as posted at <http://patsa.org/>, with the **amendment:** "Roll Call - Include E. Stenger (r7) under Voting Members Present and remove from Voting Members Absent"-APPROVED*

Treasurers Report- Jeff Seamans reported on the financial state of PA-TSA. We are now filing our own taxes as a charitable organization. We will send those to TSA and they will file their own taxes. New signature cards must be made for the Treasurer because of new rulings.

Direct the Finance Comm. to discern whether the Treasurer is currently bonded. if not, how much would that cost? This will be discussed under new business. The bank officers for PA-TSA have been updated to include the following: Brandt Hutzel, Robert Rudolph, Judith Hawthorn, Jon Bratton and Jeff Seamans. All have submitted licenses and signatures for this process to take place.

Motion to file treasurer's report: Bertrand, second: Flowers- Approved

State Officers Report

1. Going Green Initiative

Phil: Environmental Committee ideas for States (Statewide-"ride the bus to school project"-March 16th and re-cycle bags for "ewaste" (1st week in March) throughout your community and school.

Josh Hoffman: Duplex Printing Project proposal - PATSA supports the single sided page rule to conserve paper. The petition includes paper weight to eliminate bleed through on paper in competition. Bill Bertrand and Laura Hummell voiced their concerns about CRC ruling (need 2 sides to see the who submission) and environmental waste (get away from using paper all together). Suggested the ideas are submitted to Bertrand and Hummell and they will review and submit to TSA-CRC Rachel: Friday Night Activities. Rachel has looked at items found inexpensively on the web that could be used to decorate and sell.

Zach: Special Interest Session based on Parliamentary procedure to help chapters become more active and professional

Continuing Iron Man, 3 brackets (MS, HS, Advisors), each will get wrist bands and water bottles

PaPost is almost finished and will be published within the month.

ACS - selling lapel pins and proceeds will go to Am. cancer Society

Budget shared and finalized today and sent to Mr. Seamans

Creating a video to show PATSA going green and showing activities of the officer team. The video is also going to be placed on the web page. (1 minute)

Josh Rice: VP Got Game tournament....revising and getting new games (\$500). the cost is reduced by renting game systems

Will H.: creating an sharing the longevity of the green initiative, Will has drafted a proposal for an amendment that would make the Green Chairman a state officer.

Any amendment must be presented to a by-laws committee and then BOD 60 days prior to the State Conference.

12:00-12:45 Lunch (break meeting when appropriate)

Motion: Accept the resignation of Bekky Morasco as the State Officer Advisor:
Flowers/Second: Penepacker - Approved

Motion: Move that Ms. Michelle Suders be appointed as the State Officer Advisor:
Flowers/Penepacker - Approved

Regional Reports

- Region 1- no report - Shawn Lydon
- Region 2 [see below](#)
- Region 3 [Region 3](#)
- Region 5 [see below](#)
- Region 6 - MS-Feb 19th/HS Feb 12th at CalU
- Region 7 - [see below](#)
- Region 8 - Penepacker for Shealer-Feb 13th-Richland HS
- Region 9 [see below](#)

Motion: Move to accept regional reports: Miller/Flowers - Approve

Committee Reports

- Communication (Handbook)- Penepacker-updating Chapter Handbook as it comes in. Rudolph/Gold will edit the handbook prior to accepting at Bucknell. Reviewed and changed several errors in PA-Digital Photography rules. The revised is posted.
- Foundation- McConahy-presented a draft form of tri-fold at TEAP. It was reviewed and is ready to print and hand out. Sought out former students for testimonials about how TSA helped them. Identified 10 companies to target prior to Bucknell for support, create a banner with company names, contact local Rotary, Chamber of Commerce, etc...to solicit/fish large numbers of companies
- STEM- Mr. Bill Bertrand reported on the STEM/RTT Initiative. Judy Hawthorn has been working on the Innovation to Education Grant opportunities through ITEA and Dave Janocz/TIDE Watcher. TEAP and TSA have signed on as supporters of the T&E/RTT initiatives developed by President Obama.

1. Get Dennis to create a banner for STEM

2. 30 second elevator speech- 'TSA and STEM'- student officers seem to have that under control...it will be posted for all to use

3. Start at the top down and talk to Legislatures and perhaps the Governor...Brandt has made great headway in that category by meeting with Dr. Zahorchak. He will pursue more meetings. Judy invited Rep. Sheryl Delozier to keynote at her Region 3 Conference on Feb 20th. Make contact with regional STEM Centers for your conference.

4. Push integration – STEM Walks through your buildings. Summer workshops with Math and Science are suggested as a way to 'teach' integration to teachers

5. Display the Math and Science components-ASSET- Science is Elementary does have a sci/tech component/Innovation Grants/2012-(NATE) - Nat'l Education for Assessment test-on Technological Literacy

6. Target the key people on the State Educational committees-Jeffrey Piccola will be contacted at CTSO week in ht Capitol Rotunda

7. PCN???? Can we get them to come to Seven Springs? Bill will pursue this again

8. Invite Legislatures to Seven Springs (especially those who have an engineering background or a leadership/judge background) for some of the Leadership and engineering events- Brandt will do this in Feb meetings with Dr. Zahorchak

- Alumni - Ryan Ferry reported on current planning for upcoming activities. Letter advising alumni of all activities will be going to alumni. Recruiting new members. Suggested the letter sent for judging be sent earlier so alumni can respond to judges coordinators in each region
- State Conference- Lauren Lapinski. [[Report Attached Below](#)] Kelly Peterson stepped down and Cindy Lapinski is helping Lauren. Cindy will be the on-site judges person. Chris Roth will handle security this year. Carol and Bob Roth will no longer be able to be the coordinator at Festival Hall. This position needs to be filled. Need coordinator for events: Speaking (Friday morning), Tech Bowl, TechnoTalk, TSA Cup and Electrical Apps(Zap-It). Regional Coordinators (Jeff Bernstein) will be contacting regional coordinators soon about regional fairs.
- Technology [[Report Attached Below](#)] 20 minute google doc training - templates, calendars, groups - Chris Miller read a statement about some difficulties that he and Ryan Ferry have had. An agreement was mediated and responsibilities for both outlined and agreed upon.

Recess: Move that we recess for 10 minutes: Rudolph

Ground rules for discussion about technology committee: Each person will have 2 minutes to discuss the issue at hand. Discussion will end at 11:55.

Ferry: Problem is no access to PA-TSA web server, not even a secured FTP account, no ability to secure server (should be for a web site administrator), web site info withheld, false info about job description , never asked to join another committee, not allowed to do anything without approval of Chris Miller. if a committee is going to function, each member must be allowed to do what their job is without constraints.

Seamans: Our web page and iServices....hosting? Hosted at server farms in N.Carolina and Texas (fry services) (Miller stated). Comment by Jeff: BOD made the decision on stipends and who was in charge of each at Bucknell....only BOD can make decisions as to who is hired and fired...no one else.

Jarrett: this issue has been going on for at least 6 presidents....it must stop. The argument always centered around technology. This issue must be settled so as young people are free to join, unencumbered by the "ISSUE"

Gotwald: What do we want to do with this? I am upset with the attacks on one person. i claim ignorance of the ability to hire or fire. Is there currently a Technology Committee? Every time we walk away from a meeting we think it is fixed and it re-surfaces at another meeting. Both the web page and iServices are great. is there a need to have such friction?

Wayne: before we had a conference planning team we had many of the same wars. then after the CPT was developed, each person had a job and did it. Maybe this has to evolve to this place. Follow through with the responsibilities laid out.

Hawthorn: This is too hard. Trust the people you work with. i will step down as Secretary if this is not resolved at this meeting.

Miller: I can't work with Ryan. The job is very manageable. Remove Ryan and Craig and I can work in this capacity. The job is not too difficult at all.

Gold: Bob is the boss of the organization. Work through Bob Chris is done an outstanding job but I wonder fi we should have gone one way or the other prior to implementing new ideas. The BOD should decide the direction of technology. It should not be about personalities. Resolve this issue.

Bertrand: You have personality conflicts. I would be willing to serve as a mediator to fix the situation. He would report back to the BOD as to whether this situation can be fixed. Both Ryan and Chris agreed.

Rudolph: Chris spoke to Bob about issues. Bob has read through BOD policies. He is concerned that the technology can not be in one persons hands solely, that it must be shared between a committee of people. Bob had hoped things would get resolved but they didn't. Bob had considered not being president for years with the hopes of fixing things. After 6 month, it still is not repaired. Bob asked Bill to provide the counseling and see if this can be resolved.

Gold: Where will the resolution go? BOD should discuss this and come to a decision prior to the end of the meeting.

Bud: Re-interated concerns about Chris being the 'only one' for iServices.

Miller: Chris assured everyone that anyone can get to iServices because many people have the passwords. This is a redundant system.

Chris Weaver: The buck stops here....asks the question "What happens if someone is not doing their job?" Anyone who is not doing their job usually steps down.

Bill Bertrand, Ryan Ferry and Chris Miller took lunch together to work through issues.

Adjourn for lunch - 12:00

Resume: Call to order at 1:00

Chris Miller finished giving his report. We have been using Google docs and it's been going well. Chris W. and Chris M. have been looking into Facebook. Ryan is the Web Master of PA-TSA and is the manager of technology.

Google docs: Using a global system, when you put info on Google docs people can share documents easily. it will allow keeping emails separate...business vs. personal and archives emails for reference purposes.

Scholarship Committee - Craig Jarrett

As of January 15th, Craig has one scholarship application.

State Advisor Report - Dennis Gold

Sent out Nationals report on chapter renewal. Met Will over Christmas week on state stuff. CTSO week is Feb 9&10. Increased membership again this year. Ranked 4th in chapters, 2nd in student enrollment.

National Report - Bill Bertrand

National level: meeting in Oct. Appointed 2 Ad Hoc committees....one on the 10 member rule. Laura Hummell is the chair of the committee...send recommendations to Laura Hummell.

Elementary TSA component is the 2nd Ad Hoc committee

Leadership Conference in Baltimore: \$20 per person for the LC (free O's ticket for

the next night...Peter Andrews will throw out the first pitch at the game and TSA will be recognized)....only 2000 registered.
VEX Robotics competition, Engineering Alliance will also be a TSA (PLTW)
CAP fee:??? Are some states CAPPING the whole state?

Executive Director Report - John Bratton
State pays for Officer team to go to Leadership Conference...money budgeted
Executive Committee Concerns

none

Old Business

The following document has been created as a reference document to help people understand the duties, responsibilities and actions of each member of the BOD. The document is meant to be revised, altered, added to or parts disposed of as needed.

*Motion: 2009-2010 Handbook Appendix D - Organization Structure and Duties - Consider a **motion to adopt** as posted in Google Docs (link below), including the Foreword, the following job description be approved: President, President-Elect, Immediate Past President, Treasurer, Secretary, Executive Director, State Conference Director, Technology Director, State Officer Director, Regional Coordinators (1 per region), and the State Conference and Technology Planning Teams. Submitted by Chris Miller/Seconded:Jarrett - [SEE FINAL DRAFT DOCUMENT](#)*

- iServices Memorandum of Understanding- Chris Miller drafted a MOU for iServices (original-July 2007)- table for discussion for the July meeting.
- Ad-Hoc Committee: Bob R. needs someone interested in heading up a committee to look at the Green Initiative document. Michelle Suders, Bob Rudolph and Chris Weaver volunteered to get this done by February 15, 2010.
- Appoint: Finance Committee headed by Jeff Seamans for review of finances of PATSA (Brandt Hutzell, Laura Hummell, and Ryan Ferry)

New Business

Motion: The following By-Laws will be reviewed by the By-Laws Committee and acted on at the Bucknell meeting in July 2010. Flowers/2nd-Penepacker - Approved

The body of revised By-Laws should be acted on under Old Business or even prior to re-organization at Bucknell. (Chris Weaver, Michelle Suders, Ryan Ferry, Bob Rudolph, Jon Bratten - ByLaws Committee)

- **Board of Director Voting Member Terms - Consider a *motion to amend Article II, the line below: "Membership for the Board of Directors shall run for 3 years from August 1st to July 31st or until such elections are held or appointments are made." Be changed to: "Membership for the Board of Directors shall run at an initial term of 2 years, from August 1st to July 31st, with ability for perpetual ballot voted continuance of terms for a one (1) additional year, or until such elections are held or appointments are made."***
Submitted by Ryan Ferry

- *Board of Director Voting Member Terms and Voting Procedures - Consider a **motion to amend** Article IV, Section 2 of the bylaws be changed to read as follows: "Nomination shall be from the floor. The board members shall elect, by ballot, the officers for an initial term of two (2) years. After the initial two (2) year term expires, members may be re-elected to the same post by ballot election for an additional one (1) year appointment. The appointment can be extended perpetually, as long as a ballot vote is taken each year, or until successors are elected." Submitted by Ryan Ferry*
- *Board of Director Voting Procedures - Consider a **motion to approve** the following Voting Procedure be added to the Bylaws of PATSA: "All elected voting members to the PATSA Board of Directors must be elected by a ballot vote, and the results of the vote recorded in the official TSA Board Minutes. All appointed voting members to the PATSA Board of Directors must be recognized by the Board of Directors by a simple majority vote by ballot, with election results recorded in the official TSA Board Minutes." Submitted by Ryan Ferry*
- *Standing Rule for Board Position Privileges - Consider a **motion to approve** the following be added as a standing rule for the PATSA Board of Directors "No member of the board of directors may permanently hold more than 1 position of the Board of Directors, unless temporarily appointed due to vacancy. In such a case, the member is limited to a maximum of one (1) vote, tendered from the longest-held voting position." Submitted by Ryan Ferry*

3:00 PM Adjournment, Next meeting Bucknell, July 11-12, 2010
 Motion to Adjourn at 3:07...Miller/Second: Flowers

Next meeting at Grantville, January 15, 2011

Region 2 Coordinator Report

Region:2

Prepared By: Tim Hess

Date

Prepared: 1/5/2010

Regional Coordinator: Tim Hess

School Phone: 717-768-5500

Home Phone: 717-606-6587

Email: tim_hess@pequeavalley.org

Teacher

Representative:

Email:

School Phone:

Home Phone:

Email:

Regional Conference

Location: Millersville University
Conference
Coordinator: Tim Hess

Date: 2/12/2010

School Phone: Same

Home
Phone: Same

Email: Same

Regional News

The regional conference planning meeting was held on November 18th. The regional matrix was updated with max entries, event themes, and event notes. This matrix is available on the region 2 page at patsa.org.

Regional Concerns

None

Potential School Districts that need a contact from state advisor:

None

Region:

7

Prepared By:

Emil Stenger Jr.

Date Prepared:

1/08/2010

Regional Coordinator:

Emil Stenger Jr.

School Phone:

570-966-8290

Home Phone:

570-966-9939

Email:

estenger@mifflinburg.org

Teacher Representative:

Eric Comini

Email:

ecomini@montoursville.k12.pa.us

School Phone:

570-368-2611

Home Phone:

570-337-3226

Email:

Regional Conference

Location:

Selinsgrove Area High School

Date:

2/20/10

Conference Coordinator:

Dan Campbell

School Phone:

570-374-1144

Home Phone:

570-538-3364

Email:

dcampbell@seal-pa.org

Regional News

Jersey Shore will be running the 2011 and 2012 Region 7 Regional.

All Regional Paperwork is ready and iservices is open for registration.

Cental Columbia is a new Chapter to Region 7 and PATSA this year

Regional Concerns

Warrior Run HS, MS along with Bloomsburg MS will not be joining TSA this year.

Potential School Districts that need a contact from state advisor:

None

Regional Coordinator Report

Region: 5 & 9

Prepared By: Chris Weaver. Date Prepared: 1/08/2010

Regional Coordinator: Chris Weaver

School Phone: 6106583920

Home Phone:

Email: weaverc@lmsd.org

Teacher Representative: Tim Brockman Email: brockmt@lmsd.org

School Phone: 6106583920

Home Phone:

Email:

Regional Conference

Location: Strayer Middle School Date: 2/20/10

Conference Coordinator: Chris Weaver

School Phone: 6106583920

Home Phone:

Email: weaverc@lmsd.org

Regional News

***28 MS events and 27 HS events offered at Region 5/9 Conference
 ***Region 5 has 5 registered Middle Schools and 9 registered High Schools
 ***Region 8 has 4 registered Middle Schools and 10 registered High Schools
 ***After years of keeping joint accounting records, Regions 5 and 9 now have separate financial accounts. However, the two regions will continue to split the cost of hosting the Region 5/9 Conference.
 Regional Concerns
 ***As of January 8 th , 11 schools have not renewed their affiliation from the 2009 season. It is unclear if this is related to the conflict between PSSA testing and the TSA State Conference.
 ***Here is the list of those schools:
 Strayer MS, Tamanend MS, Communications TECH HS, Garnett Valley HS, Hatboro Horsham HS,
 Neshaminy HS, North Penn HS, The Shipley School, Kutztown MS, Stroudsburg JHS, Bangor HS
 ***Without this attrition, Regions 5 and 9 would need to seriously consider discontinuing the combined Region 5/9 Conference. The regional leadership prefers that this not happen.
 Potential School Districts that need a contact from state advisor:
 The following seven schools have expressed an interest to join TSA but have yet to affiliate:
 Pottsgrove HS, Philadelphia HS for Creative & Performing Arts.

COMMITTEE/TEAM REPORTS

State Conference Planning Committee: Team	Date Prepared: 1/11/10
Prepared By: Lauren Lapinski Committee/Team Chair: Lauren Lapinski	
School Phone: 610-645-1480	Home Phone: 267-218-1636
Email: lapinsl@lmsd.org	
Committee Members State Conference Planning Team	

Completed Activities

- State Conference Planning Team job descriptions updated
- Contact with Seven Springs re: contract, preliminary schedule for conference
- Trophies ordered from Davis Trophies; will be delivered prior to the conference
- Event Coordinators contacted (all positive responses thus far)
- Schedule updated; incorporated changes from last year; added new events
- Judges spreadsheet updated to reflect schedule changes, event changes
- Judges invitation letter, event list, contact list updated
- CRAM CD ordered
- Supplies inventoried

Upcoming Activities

- Judges (late January through conference)
- Schedule and program (February)
- Special Awards ordered with Davis Trophies (March)
- Tests/Problems edited and copied (March)
- Vendors/Exhibitors organization
- Supplies ordered (January - March)
- Regional Fair/Special Interest Sessions (late January - early March)
- Contact with Seven Springs re: schedule for conference, hotel registration (ongoing)
- Contact Windswept re: inflatable rentals for Friday night activity (February)
- Work with State Officer Team re: Got Game overhaul (January - February)

Technology
Committee: Planning

Prepared By: C. Miller
Committee/Team
Chair: Christopher Miller

Date
Prepared: January 4, 2010

School Phone: 717-397-1294

Home Phone:

Email: clmiller@patsa.org

Committee Members

- C. Weaver
- S. Lydon

Recent Activities

- Web Site
 - Completed an upgrade of our main web server to a newer server.
 - Created a quick "log-in" for ALL services accessible from the main web site (<http://admin.patsa.org/>)
 - Completed the PA-TSA Green site
 - Assisted state officers with publishing PA-POST
- iServices
 - Reset iServices for Regional Conferences
 - Imported list of new events into the system for each region using Google Docs
- Google App
 - Migrated our group email lists to Google Groups (bod@patsa.org)
 - Created new Calendars on each regions web site using Google Calendar (<http://calendar.patsa.org/>)
- Social Networking
 - Working with Chris WEAVER on social networking (Facebook, Twitter, etc) intergation
 - Now using "Add This" so articles can be easily shared on social media sites (<http://www.addthis.com/>)
- Duties Document
 - Updated Technology Director's duties
 - Updated the Technology Planning Team's duties
 - Assisted other board members in updating their duties
 - Prepared a motion regarding all final draft duties

Upcoming Activities

- Google Apps
 - Expanding the use of Google Groups (<http://groups.patsa.org/>)
 - Importing all videos for admin use into Google Videos (<http://video.patsa.org/>)
 - Expanding the use of Google Calendar for RSS feeds and integration/subscription service
- YouTube

- **We are still looking for high quality, student/club produced promotional videos to load on the site.**