

## PA-TSA Board of Directors Minutes July 11, 2005

The meeting was called to order by President-elect, Craig Jarrett.

Roll was taken and a quorum was established. The following were present.

- President-elect/Region 7 Coordinator Craig Jarrett
- Secretary John Bratton
- Treasurer Jeff Seamans
- State Officer Advisor/State Alumni President Bekky Jones
- State Conference Director Chris Roth
- Internet/Technology Coordinator Chris Miller
- Student State President Brad Shulenberger
- Corporate Member Wayne McConahy
- Corporate Member Lauren Lapinski
- Corporate Member Richard Penepacker
- Region 2 Coordinator Bud Gotwald

Absent from the meeting were:

- President/Region 3 Coordinator Barry Hamilton
- Region 1 Coordinator Ken Grimm
- Region 6 Coordinator Mike Amrhein
- Region 9 Coordinator Matt Cullen
- Region 10 Coordinator Scott Riley

The Treasurer's report was presented and reviewed by Jeff Seaman's. A Richard Penepacker/Bud Gotwald motion was approved for accepting the report which was filed for audit.

Internet/Technology Coordinator Chris Miller reported that he was working on File Maker 7 and that it was up and running. He also noted that due to some concerns it may be necessary for the organization to get a new file server. Wayne McConahy suggested that we create a web page link so that new advisors could log on information.

Executive Director John Bratton reported that 34 chapters and 206 students attended the National TSA Conference in Chicago in June.

From TEAP, Jeff Seamans reported:

- That Harrisburg has indicated they are in the process of filling the State Advisor position.
- Reminded the board that a seat for TSA is open on the TEAP board.
- TEAP will have 2 rooms for meetings and a booth area for TSA at the TEAP conference in November.

Scholarship Chair Craig Jarrett reported that checks are being sent to scholarship recipients.

Region Coordinator Bud Gotwald reported that the Region 2 Conference will be held February 24, 2006 at Millersville University.

State Conference Director Chris Roth:

- Reported the following dates have been set for state conferences: 4/19 - 4/23, 2006; 4/18 - 4/21, 2007; 4/9 - 4/12, 2008; 4/15 - 4/18, 2009; 4/14 - 4/17, 2010.
- Reviewed the State Conference budget.
- Reviewed and discussed state conference issues.
- Suggested the following:
  - ✓ Lowering or dropping the National Conference Fund since it appeared that PA will not be hosting a National Conference soon.
  - ✓ Trying to create a more memorable conference for the students by providing side trips and/or bringing in people and equipment for entertainment all day Friday and Friday night
- Presented and reviewed the state conference budget.

A Wayne McConahy/Bud Gotwald motion to accept the reviewed 2006 state conference budget passed.

## **OLD BUSINESS**

The Regional Realignment Committee presented the realignment of regions. A Bud Gotwald/Wayne McConahy motion to accept the proposed realignment passed.

Jason Jarrett spoke briefly to the board concerning TECA.

Chris spoke about a new award for outstanding volunteers in TSA known as the Don Rickards Memorial Volunteer Award. A Wayne McConahy/Richard Penepacker motion to establish the Don Rickards Memorial Award was approved.

Jeff Seamans reported that the application of credit cards for use by key persons in the organization was in the works. A committee consisting of Wayne McConahy, Jeff Seamans, and Bekky Jones was established to draw up guidelines for use of the credit cards.

The Bylaws Review Committee has not met yet.

## **NEW BUSINESS**

A Chris Miller/Wayne McConahy motion to elect Lauren Lapinski as Secretary, Bud Gotwald and President-elect, Jeff Seamans as Treasurer and John Bratton as Executive Director passed.

A Craig Jarrett/Bud Gotwald to elect Bob Rudolph as Member-at-Large pending his approval passed

A Chris Roth/Wayne McConahy motion to accept the new Technology Transfer middle school contest passed.

Discussion occurred concerning state and national dues payments and the practice that the national office has of lagging behind in reports and checks to our organization. It appears as of this meeting, the national office has not yet submitted a final payment of dues collected for the year. John Bratton was directed to write to Dr. Roseanne White, Executive Director of National TSA, expressing a need for a more timely remittance of affiliate chapters and dues.

Craig Jarrett discussed job description, or the lack thereof, for the offices of the organization. A suggestion was made for a committee to be established to review and create a list of job descriptions for each office.

A Chris Roth/Richard Penepacker motion to make scholarships \$1500 instead of \$1000 was passed.

Craig Jarrett stated that the scholarship committee was requesting that all materials (application, letter of recommendation, transcripts, etc.) for scholarship applicants must be included in one packet so that all material is received by the review committee all at once instead of being spread out over weeks. Problems of not having this material together has arisen in the past.

**\$4.00 from every State Registration will go towards the PA-TSA Scholarship Fund.** [This was an amendment to the minutes and approved at TEAP 2005]

Craig Jarrett discussed a parent request for information about events occurring at the state conference. It was recommended that the signs for each event and the conference program include a small statement stating "Open" or "Closed for Viewing".

Discussion occurred concerning the future goals and plans of the PA-TSA Board of Directors. Discussions included dates and locations for the meetings, stipends, and leadership activities for the students.

Chris Miller and John Bratton suggested that a new on-site videography contest be established for the state conference. If it is successful, it could be suggested for the national conference. A Bud Gotwald/Richard Penepacker motion for the contest to be established and rules to be written up by Miller and Bratton was passed.

Chris Miller suggested forming a committee to establish criteria for the Tom Winters Award and to serve as a nominating committee for future recipients. The committee should be comprised of past award winners.

Discussion occurred concerning recognizing attending chapters at the state conference by having a parade of flags at the opening ceremony. A Chris Roth/John Bratton motion to

amend the state conference budget to include the purchase of flags for chapters to use in a parade of flags at the opening ceremony passed.

The state officers reported:

- They are all planning to attend "Directions" and the TEAP conference.
- They are planning 5 issues of the PA-POST with some new ideas. They requested to have the first issue mailed out to chapters instead of being just posted on the web site.
- The Wednesday night activity will combine the mixer and leadership activities.
- They would like to contact a past officer to attend and speak at the state conference. Requested the board help offset the costs (room and food) if necessary.
- They plan to do the "Relay for Life" and "Ironman" again. Requested that the tables be rearranged.
- Requested permission to revamp the Friday night dance to be a "decade" dance. They feel past participation has been poor due to the DJ and music selection.
- They will be sending out information of TSA to new teachers to try to promote membership.
- They are making plans to improve enthusiasm at the national delegation meetings.

Upon recommendation of the board the officers will try to improve enthusiasm at the state conference by promoting "cheers". They will also be looking into establishing and overseeing video games contests for one of the nights.

Chris Roth was instructed to set up a BOD meeting at Grantville for January 21, 2006.

The leadership training and BOD meeting at Bucknell for next year was set for July 10 and 11, 2006.

A Chris Miller/Jeff Seamans motion to approve the 2005-2006 budget as presented and adjusted passed.

Respectfully Submitted,

John Bratton

MINUTES AMENDED ON December 1, 2005 TO REFLECT CHANGES APPROVED AT TEAP 2005. Document amended by Christopher L. Miller, BoD.